# LAKHMI CHAND INSTITUTE OF TECHNOLOGY

(Under the Aegis of Shree Shree Vidya Sager ji Maharaj Education Trust)
Campus : Near High Court, Raipur Raod, Bilaspur, Chhattisgarh – 495220
9522220113, 9179080002 www.lcitbsp.edu.in

**LCIT**
Approved by AICTE, New Delhi
Affiliated to CSVTU Bhilai (C.G.)

An ISO 9001:2015 Institution

## Notice

Ref. No. LCIT/BSP/2024/078
Dated: - 02.06.2023

It is hereby notified that a **Academic Council** has been constituted at Lakhmi Chand Institute of Technology, Bilaspur ( C.G.) for the academic session 2023 -24. The committee has been formed to academic affairs.

**The members of the committee are as follows:**

| S.No. | MemberName | Designation |
|-------|------------|-------------|
| 1 | Dr. Gyanendra Kumar Singh | Principal |
| 2 | Mrs. Shubhi Shrivastava | Vice Principal |
| 3 | Dr. Anjali Harangaonker | HOD |
| 4 | Dr. Rajesh Shrivastava | HOD |
| 5 | Dr. Rahul Gedam | HOD |
| 6 | Dr. Bhumika Das | HOD |
| 7 | Dr. Santosh Kumar Sinha | HOD |
| 8 | Dr. Hemant Kumar | HOD |
| 9 | Mr. Vishnukant Soni | HOD |
| 10 | Mr. Deependra Rathore | HOD |
| 11 | Mr. Ashish Paul | HOD |

The committee will be responsible for the Academic Committee oversees curriculum development, examinations, faculty support, student guidance, research promotion, accreditation compliance, and industry collaborations. It ensures quality education, monitors academic progress, organizes training programs, enhances learning resources, and maintains academic policies. The committee also addresses student grievances and promotes innovation, ensuring academic excellence and institutional growth. The committee shall function as per the rules and regulations of Lakhmi Chand Institute of Technology, Bilaspur and report its activities to the Principal.

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All concerned are requested to extend their cooperation to the committee for the smooth execution of its duties.

For any queries, please contact Dr**. G. K. Singh, Principal LCIT BIlaspur (C.G.)**

**Signature**
Dr. G. K.Singh
Principal
LCIT Bilaspur (C,G.)

**Copy to:**
1. Secretary, LCIT
2. Principal, LCIT
3. Vice Principal, LCIT
4. All Deans & Heads

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## <u>Minutes of Meeting (Academic Council)</u>

On dated 15.07.2023 at 02:00 pm a meeting of Academic Council and Academic Squad were Held at LCIT to discuss matters Related to academic.

**Agenda:**

1.  Academic calendars for 2023-24.

2.  Preserving attendance registers and answer scripts.

3.  Activities to be held during this academic year.

**Resolution:**

**Agenda-1:**

The members approved the academic calendars for II, III & IV year B.Tech and II year MBA for the year 2023-24. They also authorized the chairman, academic council to implement the academic calendar for M.Tech, I year B.Tech & MBA as and when they are finalized after completion of the admission process for these courses.

**Agenda-2:**

Resolved to preserve attendance register and answer scripts of both internal and external examinations of all years for one more year after passing out of specific batch of B.Tech, MBA, M.Tech programs, after which they will be sent for recycling.

**Agenda-3:**

For multifaceted development of students , cultural sports, academics, social activities etc. were planned.

**Attendees:**

1.  Dr. Gyanendra Kumar Singh
2.  Mrs. Shubhi Shrivastava
3.  Dr. Anjali Harangaonker
4.  Dr. Rajesh Shrivastava
5.  Dr. Rahul Gedam
6.  Dr. Bhumika Das
7.  Dr. Santosh Kumar Sinha
8.  Dr. Hemant Kumar
9.  Mr. Vishnukant Soni
10. Mr. Deependra Rathore
11. Mr. Ashish Paul

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## <u>Minutes of Meeting (Academic Council)</u>

On dated 15.01.2024 at 02:00 pm a meeting of Academic Council and Academic Squad were Held at LCIT to discuss matters Related to academic year.

**Agenda:**

1. To approve the syllabus of all year of B.Tech and MBA.

2. Student performance and academic support programs.
**3.** Faculty Recruitment and Development.

**Resolution:**

**Agenda-1:**

Discussed briefly about the syllabus of all year of B.Tech and MBA and approved by the members.

**Agenda-2:**

A report on student performance trends was reviewed. Strategies for academic support, including mentoring and tutoring programs, were discussed. Recommendations were made to enhance student engagement and success

**Agenda-3:**

HR provided an update on faculty recruitment needs and ongoing hiring processes. Training and development programs for faculty were discussed, focusing on modern teaching methodologies. A proposal for regular faculty development workshops was endorsed.

Attendees:

1. Dr. Gyanendra Kumar Singh
2. Mrs. Shubhi Shrivastava
3. Dr. Anjali Harangaonker
4. Dr. Rajesh Shrivastava
5. Dr. Rahul Gedam
6. Dr. Bhumika Das
7. Dr. Santosh Kumar Sinha
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